



MINUTES  
NEVADA ASSOCIATION OF SKILLSUSA  
FALL BOARD MEETING  
TELECONFERENCE ONLY  
OCTOBER 14, 2020  
**APPROVED BY BOARD OF DIRECTORS**

October 14, 2020

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Roll Call: Members Present  
None

Members Present via Conference

Denise Burton, Member (Joined at 4:08 p.m.)  
Tim Conley, President  
Tristan Hays, Member (Joined at 4:12 p.m.)  
Scott Holcomb, Vice-President  
Chase Johnson, Member (Joined at 4:12 p.m.)  
Matt Mayhood, Secretary  
Justin Munson, Member  
Sindie Read, State Director  
Alvin (Lee) Roberts, Member  
Dana Ryan, Member  
Fred Wright, Member

Members Absent

Joshua Hartzong, Member  
Robert Lovino, Member  
Eric Stakley, Member

Guests Present

Emilie Kirkhus, Director of Workforce Development, Nevada  
Contractors Association

Meeting called to order at 4:04 P.M. P.T.

Visual roll call was taken via teleconference platform.

INTRODUCTIONS

The Board Members introduced themselves for new members.  
Emilie Kirkhus introduced oneself to the Board of Directors.



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SPECIAL BOARD MEETING

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APPROVAL OF MEETING AGENDA

Move to amend agenda with modifications.

MOTION: WRIGHT

SECOND: RYAN

VOTE: UNANIMOUS

APPROVAL OF THE JULY 29, 2020 MEETING MINUTES.

MOTION: MUNSON

SECOND: ROBERTS  
VOTE: UNANIMOUS

YEAR-TO-DATE FINANCIAL REPORT

We received \$7,333.33 from the State of Nevada. Since it's dispersed for last year. There will be no spending on Fall Leadership since it's being done virtually through the National Office. President Tim Conley says that many schools are having trouble with fees and are not collecting fees from kids this year. State Director Sindie Read reminded the Board that schools got a refund in the form of a credit from the 2020 State Leadership and Skills Conference. We refunded \$93,000 to the schools as result of the in-person postponement of State. We will get \$22,197 from the State of Nevada, but won't hit our budget until 2021-2022.

NEW STATE CONTEST 2021

State Director Sindie Read received a request for two new state contests. Firefighting and Engineer Technology Design.

MOTION TO ACCEPT FIREFIGHTING AND ENGINEERING TECH AS  
DEMONSTRATION CONTESTS.

MOTION: HAYS

SECOND: ROBERTS

VOTE: UNANIMOUS, ONE ABSTAIN



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REGIONALS 2021

State Director Sindie Read suggests that we not have Regionals until the year develops and we realize what will be decided with in-person events and schools. Read would like to not have Regional events.

MOTION TO CANCEL REGIONALS 2021 AND ADVANCE ALL CONTESTANTS TO STATE CONFERENCE.

MOTION: MAYHOOD      SECOND: ROBERTS      VOTE: UNANIMOUS

STATE CONFERENCE 2021

Nationals will let us know what competition they will have on or about November 15. They *will* have a competition, but it may be hybrid or virtual. If they go completely virtual, they will help the states with their State Conferences. Programs in California are reporting that students will not be able to attend National events until after June 2021, so the National Office will release their plans in November as many states will more than likely implement similar constraints. Elko County reports that there is no end date, but students are indefinitely on suspension from travel. Churchill County reports the same thing. Most counties are reporting they have a “no travel” policy in place. State Director Sindie Read needs to let The Row in Reno know of our plans. Member Justin Munson suggested modifying contest limits for this event since all contestants will advance to the State Conference. The Board of Directors unanimously agreed to wait until the National Office decides their plans.

OPENINGS ON THE BOARD OF DIRECTORS  
ELECTIONS FOR REGIONS 1 & 4

Region 1 Member Fred Wright has completed his first term, however, can be re-elected for a second term. Secretary Matt Mayhood. Region 4, has reached the end of his second term. Region 4 Member Rodney Ball has vacated his position as has Business and Industry Member Sandra Harmony. As a result, there is one opening in Region 1 and two openings in Region 4. Applications are due November 8, then ballots will be sent to the membership.



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ADDITION OF BUSINESS AND INDUSTRY MEMBERS  
GUEST PRESENTATION

Emilie Kirkhus has been recommended to join as a Business & Industry Member. Kirkhus is considering joining. She will join with many relationships in the construction field.

Emilie Kirkhus left the meeting at 5:09 p.m.

A discussion occurred regarding Kirkhus's addition to the Board.

MOTION TO ADD EMILIE KIRKHUS AS A BUSINESS AND INDUSTRY MEMBER ON THE NEVADA ASSOCIATION OF SKILLSUSA BOARD OF DIRECTORS.

MOTION: MAYHOOD      SECOND: ROBERTS      VOTE: UNANIMOUS

WINTER BOARD MEETING

MOTION TO HOLD WINTER MEETING ON DECEMBER 16, 2020 at 4:00 P.M. P.T.

MOTION:    MAYHOOD    SECOND: ROBERTS      VOTE: UNANIMOUS

OTHER BUSINESS

Mr. Mayhood asked the Board for professional images for the website.

Ms. Read suggested everyone should look into SkillsUSA Connect.

MEETING ADJOURNMENT

Meeting Adjourned at 5:20 p.m.

MOTION:    HAYS      SECOND: ROBERTS      VOTE: UNANIMOUS

**Nevada Association of SkillsUSA  
Preliminary FY'21 Operating Budget**

**REVENUE**

<b>Revenue</b>	<b><u>FY'21 Budget</u></b>	<b><u>FY'21 Actual</u></b>
Membership Dues	\$ 25,000.00	3,168.00
Sales	\$ 4,000.00	
Gifts, Grants, Etc.		
• State CTSO Fund	0	
• Federal/State Lead.	\$ 7,333.33	7,333.33
Funds		
• Scholarships/Other Grants	0	
Other Contributions	0	
Registration Income		
• Leadership Conference	\$ 5,000.00	
• Regional Contests	\$ 3,500.00	
• State Conference	\$145,277.67	
• NLSC	\$ 38,500.00	
Other Income	\$0	
Interest Income	\$0	
<b>Total Revenue</b>	<b>\$228,611.00</b>	

**Notes:**

**EXPENDITURES**

<b>Expenses</b>	<b><u>FY'21 Budget</u></b>	<b><u>FY'21 Actual</u></b>
Salaries	\$0	
General Supplies	\$ 1,100.00	807.90
Postage	\$ 150.00	46.52
Travel	--	
• St. officer/advisor travel	\$ 25,700.00	
• Board travel	\$ 11,000.00	
Printing	\$ 500.00	
Coord Contracts – Grants	\$ 7,333.33	
Coord Contrasts - Remainder	\$ 36,077.67	
<b>Conferences</b>		
<b>Leadership Conference</b>	--	
• Supplies	\$ 5,000.00	
• Speakers	0	
• Facilities	0	
• Audio-Visual Equip.	0	
• Catering Expense	0	
• Entertainment	0	
<b>Regional Contests</b>	--	
• Supplies	\$ 1,000.00	
• Host Site Payments	\$ 500.00	
<b>State Conference</b>	--	
• Supplies (contest, other)	\$ 10,000.00	
• Speakers	0	
• Facilities	\$ 27,000.00	
• Audio-Visual, Set-Up	0	
• Food Service	\$ 1,400.00	
• Conference Social	\$ 14,000.00	
• Electrical	\$ 15,000.00	
• Security	\$ 3,500.00	
• Travel	\$ 2,000.00	
• First aid services	\$ 700.00	

• Communications	\$	500.00	
• T-Shirts	\$	5,000.00	
• State Patriation Award		0	
• Other	\$	1,000.00	
<b>NLSC</b>		--	
• Conference Registration	\$	19,500.00	
• Hotel Rooms/Travel	\$	17,000.00	
• Catering & A/V		0	
• Misc. Expenses	\$	3,800.00	
Association Fees/Insurance	\$	6,350.00	
Software	\$	5,000.00	
Sales Expense	\$	2,500.00	
Scholarship Disbursements	\$	4,000.00	4,000.00
Equipment		0	
Other Expenses	\$	2,000.00	
<b>Total Expenses</b>		<b>\$228,611.00</b>	

**Notes:**

Steve Sisolak  
Governor

Jhone M. Ebert  
Superintendent of  
Public Instruction



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**STATE OF NEVADA**  
**DEPARTMENT OF EDUCATION**  
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September 25, 2020

Sindie Read  
Executive Director  
Nevada Association of SkillsUSA  
P.O. Box 3613  
Sparks, NV 89432

Subject: Content Requests

Dear Ms. Read,

To support more of our programs of study within Nevada SkillsUSA, I would like to request the following two contests be added to the state format.

**Firefighting:**

- **Contest description and parameters**

The purpose is to evaluate each contestant's preparation for employment and to recognize outstanding students for excellence and professionalism. I have reviewed the guidelines from the previous year's National guidelines and support the use of these for the state competition.

- **Rationale based on industry trends**

This event serves High Skill, High Wage, or High Demand for healthcare and public safety professionals. Specifically, as we have seen the need for these professionals on the west coast due to the extreme fire conditions.

- **An estimate of the number of career and technical education programs and students to be served**

The number of students that are currently enrolled in a related program is over 200 students in Clark County. There is a new program being started in Mineral county that will have approximately 20 students.

- **Demonstration of local support to organize, manage and judge the event**

The Palomino Valley Fire Station will support this event with equipment and judges. They will work with the director of SkillsUSA to coordinate the events dependent upon the situation and participant numbers. This station will support this event to help to organize the event, manage the event and will recruit qualified judges for all the events.

## **Engineering Technology/Design:**

- **Contest description and parameters**

The purpose is to recognize an outstanding engineering design project that has been developed by a three-member team of engineering or technology students. The student team will present its innovative idea along with a design board, a design prototype and engineering notebook.

- **Rationale based on industry trends**

This event serves High Skill, High Wage, or High Demand for STEM related fields. This would be the only event that allows the many engineering programs of study to encourage students to participate in an engineering design challenge. Engineering trends include diverse technologies from sustainable energy to artificial intelligence. The process for all these industries revolves around the engineering design process. This contest would provide an opportunity for the student to show their innovation through the engineering design process.

- **An estimate of the number of career and technical education programs and students to be served**

The number of students that are currently enrolled in engineering programs is over 600 students across the state. This competition would also draw students from mechanical technology, automation, and energy technologies, as well as some of the information technologies programs.

- **Demonstration of local support to organize, manage and judge the event**

The needs of the competition are primarily space for set up of presentation boards and prototypes as well as judging area for Oral Explanations and Presentations. The process typically requires 2 days according to the state standards.

I have reached out to Brian Kalina, Engineering Manager for SW Gas, and he has provided support from some of his contacts as well. We will be able to create a statewide team to determine specific contest criteria and recruit judges for the competition from various engineering professionals, as well as government entities. Nevada has two excellent engineering programs at UNR and UNLV and this will provide additional resources.

Thank you for your consideration in this matter. I look forward to having these programs of study better represented within our Nevada SkillsUSA.

Sincerely,



Ms. Randi Hunewill  
Assistant Director