



APPROVED BY BOARD OF DIRECTORS

MINUTES

NEVADA ASSOCIATION OF SKILLSUSA
WINTER BOARD MEETING
EAST VALLEY TELEVISION
EAST CAREER AND TECHNICAL ACADEMY
6705 VEGAS VALLEY DRIVE, SUITE 404B, LAS VEGAS, NV 89142

January 11, 2020

Roll Call: Members Present

Rodney Ball, Member
Tim Conley, President
Sandra Harmony, Member
Tristan Hays, Member
Scott Holcomb, Member
Chase Johnson, Member
Robert Lovino, Member
Matt Mayhood, Secretary
Theodore McAdams, Member
Sindie Read, State Director
Alvin (Lee) Roberts, Member
Dana Ryan, Member
Melissa Scott, Member (Proxy for Randi Hunewell, Member,
Departed at about 10:20 a.m.)
Fred Wright, Member

Members Present via Telephone

Joshua Hartzong, Coordinator, Career & Technical Education,
Washoe County School District

Members Absent

Region 3 Member

Guests Present

NONE

Meeting called to order at 8:22 A.M. PT

The members of the Board of Directors introduced themselves.



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APPROVAL OF AGENDA

ACTION

A discussion occurred regarding the approval of the agenda.

MOTION TO APPROVE THE WINTER BOARD MEETING AGENDA

Motion: WRIGHT

Second: ROBERTS

Vote: UNANIMOUS

APPROVAL OF BOARD MEMBER ELECTION RESULTS ACTION

Chase Johnson took over for Le Volberding. This is Theodore McAdams' last meeting. Justin Munson is the new member for Region 2. Eric Stakely was elected to the Board of Directors for Region 3. A discussion occurred regarding re-running the election in Region 3 because of one application. The new members' first meeting is Summer 2020.

MOTION TO APPROVE THE BOARD MEMBER ELECTION RESULTS

Motion: MCADAMS

Second: BALL

Vote: Unanimous

APPROVAL OF FALL MEETING MINUTES

ACTION

A discussion occurred regarding the fall minutes. Confirmed the minutes referenced Senate Bill 503 and corrected a spelling mistake on a member's name.

MOTION TO APPROVE THE FALL BOARD MEETING MINUTES, WITH
CORRECTIONS

Motion: HARMONY

Second: HAYS

Vote: UNANIMOUS

NEVADA SKILLSUSA MEMBERSHIP REPORT

INFORMATION

Our membership is down, at this point. Nevada usually waits until later in the school year to register. We are 1,000 members down right now. We have until March 1 to register with the national organization for students to qualify for nationals. There are three Total Participation Schools in Nevada; 1) Academy of Arts, Careers and Technology, 2) Ace Charter, 3) Reed High School.



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ASSOCIATION FINANCIAL AND BUDGET REPORT INFORMATION

The numbers on this year's budget includes federal and state income, however, those are numbers from last year. SkillsUSA received \$7,833 for last year's grant. However, we received the money after July and thus it's on the current year's financials. Our fiscal year is July 1 - June 30. Our Certificate of Deposit comes due in March and we receive about \$20 - \$30 annually. We continue to keep the C.O.D. at Bank of America. The \$5,310 on the Audio-Visual Equipment is miscategorized and will be moved to Catering.

OTHER BUSINESS

Melissa Scott from the Nevada Department of Education attended the meeting. Scott introduced herself and outlined the organization of the department of education. Scott provided the Board of Directors with an update with regard to changes to the organization at the Nevada Department of Education. The state department has a new deputy, Felicia Gonzales. The Director of the Office of Career Readiness, Adult Learning & Education Options will report to Gonzales. Chris Nelson is now with the Department of Employment, Training and Rehabilitation. The vacant position has been posted and interviews are scheduled to occur in the next few weeks. Randi Hunewell is the Deputy Director. The position for Skilled and Technical Sciences has been posted, an interview has been conducted and an offer has been made to hire an employee. The position could be hired as soon as February.

With regard to funding, the \$17,833 on the SkillsUSA Budget Report.

The career & technical student organizations in Nevada used to have a pot of money in the state budget. The amount started at \$20,000 then dropped to \$17,000 during the recession. At the end of the last legislative session, there were several categorical budgets of money that got swept into a senate bill. The money was moved into a block grant to school districts. School districts were permitted to spend their allocation on specific items and programs. Not one CTSO in Nevada got funding for Fiscal Year 2020. In November 2019, the department discovered that there was federal funding that was going to expire. The state can hold money for up to two years before they have to spend it. The Department decided the funding will go CTSO's. But, it had to be used on items from July - September. Since SkillsUSA didn't have spending during those months, SkillsUSA didn't get any money from that source of revenue. The



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Department of Education is allocating \$7,333.33 to match what was given to other CTSOs to ensure continuity. The NDE does not guarantee that this will occur again.

With regard to Perkins funding, there have been administrative changes that affect budgeting of Perkins. State Funding was reduced to the Department of Education. Each legislative session, the legislature can go in and change the amounts.

Scott spoke about EPP Positions. Anne Willard has announced her retirement from the state. Scott asked that all teachers tell Agriculture Teachers about the opening and to consider the position.

Bryce Busch, Vice-President of the State Officers for Nevada SkillsUSA will speak to the State Board of Education on January 30. He is expected to speak about the importance of Career and Technical Education since it's CTE Month.

The Perkins State Plan has been approved by the State Board. It's in the Governor's Office for a 30-day review. The Department of Education doesn't think any changes will occur. The NDE will submit to the United States Department of Education before April.

Scott noted funding will only be directed to programs-of-study, and Career Pathways, that lead to high-skill, high-wage and in-demand occupations and industry sectors. We are at the 7-year point in the CTE POS in Nevada. NDE is having review discussions in the office and with administration. Programs will be reviewed to determine need and potential updates to standards. The reason this is important is that each eligible school district and community college have to do a local needs assessment. They have to look at needs and data and fund programs that support high-skill, high-wage, and high-demand programs. The districts have to write up that data in their application for state funding. That is occurring as a result of changes in the federal Perkins V Requirements.

The "high wage" information is gathered from MIT data. It provides the livable wage in each area of the country.



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To determine in-demand careers, districts can use GOED, WESTED or any other type of data that outlines what regional needs are.

There are 74 POS in Nevada. As standards get to the 7-year mark, there's an expense when you revise assessments. The NDE has to determine needs. There will be conversations between NDE, school districts, teachers and there will be changes. Some are welcome. Some things will make people uncomfortable.

There is a process in place for changes in the catalog and programs. There's an open-window when people can submit suggestions for the standards. There's a form for that. The window closes March 1. Each staff member looks at the program-specific changes and discuss the reasons for the modification.

STATE CONFERENCE 2020

INFORMATION/ACTION

Ms. Read met with The Row. UNR is using the tower at Circus Circus which we have historically used. So, we will use the Silver Legacy Resort & Casino. The Row apologized for the housing issues. We will use the conference rooms at Silver Legacy.

Ms. Read said we are running a Mobile Robotics Contest and a two-day Additive Manufacturing Contest. The Welding Sculpture Contest will be conducted on Leadership Day.

The hotel we are staying at is Silver Legacy. The bus parking lot is no longer available. Busses will drop off at Silver Legacy and have to park off-site.

For the conference social, Read is looking at a movie at The Riverside that will meet all school guidelines. If we do this, we will rent out the entire theatre and each specific theatre will show the same movie. If we do go to the theatre, advisors must attend and must be with their students.

REGIONALS

Great Basin College is running regionals in the northeast for the Welding Contest. Greg's Garage is holding Automotive in Reno. Edison is hosting Welding and photography is at AACT.



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In the south, CSN Cheyenne is hosting Photography, Findlay Auto is hosting Automotive and CSN Henderson is expected to host Welding.

President Conley explained that half of the students in the south have taken the Automotive Test. An assistant principal of a school emailed and requested that their tests be reset because of electrical problems on their campus as result of construction. President Conley had to conduct research to determine how far along students got on the test. Conley reported that 90% of the students completed the test. However, the test was also set up to display the correct answer to the questions students got incorrect. Conley requested advice on how to proceed, but also noted that he has to make the decision.

Ball said that they could use the old Automotive test, which is a good test, but used a different testing program.

Mr. Conley said he would like to keep the test consistent throughout the state.

Mr. Conley will determine how to proceed.

NEW CONTESTS

Southwest CTA asked to add Entrepreneurship to the list of contests. But the course is being closed by the Nevada Department of Education. However, because Entrepreneurship is universal enough across many industries, we will continue to host it as a Demonstration Contest for this year's state conference. As a result of Workplace Readiness Standards being taught in all disciplines, this meets the contest requirements.

FUTURE EVENT UPDATES

INFORMATION/ACTION

2020 LEADERSHIP CONFERENCE LOCATION

Fall Leadership will be at Sunset Station in Henderson.

BYLAW REVIEW

INFORMATION/ACTION

A discussion occurred between Board Members regarding the language used to determine voting members to the Board of Directors.

The Board worked together to determine revisions to the Bylaws. (See attached modifications)



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MOTION: READ SECOND: HAYS VOTE: UNANIMOUS

President Conley stepped out of the meeting room during the vote.

MOTION TO ELECT TIM CONLEY AS PRESIDENT OF THE NEVADA
ASSOCIATION OF SKILLSUSA BOARD OF DIRECTORS

MOTION: MCADAMS SECOND: HARMONY VOTE: UNANIMOUS

MOTION TO APPROVE THE BOARD OFFICERS.

Motion: BALL Second: MCADAMS Vote: UNANIMOUS

OTHER BUSINESS

INFORMATION

Ms. Read distributed contact forms to update information.

GRIEVANCE PROCESS

At the last state conference, grievances were submitted by students. Grievances are required to be submitted by the advisor. Advisors should only submit grievances that can be acted upon. The Nevada Association of SkillsUSA wants to ensure that every contest is fair and can only make changes to actionable grievances. Grievances submitted by students will not be acted upon. President Conley suggested that the Board Members encourage advisors to use the grievance process appropriately. If complaints arise during contests or suggestions to modify the process, submit those in the post-conference survey.

Contest chairs, judges and other contest organizers are being instructed to notify the state office if any advisor enters the contest area or communicates with contestants.

CHANGING CURRICULUM AND COURSE CLASSIFICATION

If a program that correlates with SkillsUSA is closed or otherwise moved out of the Career and Technical Education Course Catalog students enrolled in programs that align with SkillsUSA Contests can still participate in SkillsUSA.

MEETING ADJOURNMENT

Meeting adjourned at: 12:36 p.m. PT

Motion: MCADAMS Second: HAYS Vote: UNANIMOUS



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ATTACHMENTS



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Nevada Association of SkillsUSA
Preliminary FY'20 Operating Budget

REVENUE

<u>Revenue</u>	<u>FY'20 Budget</u>	<u>FY'20 Actual</u>
Membership Dues	\$25,000.00	\$12,411.48
Sales	\$4,000.00	\$ 1,329.00
Gifts, Grants, Etc.		
• State CTSO Fund	\$17,833.00	\$17,833.00
• Federal/State Lead. Funds	\$22,167.00	\$22,167.00
• Scholarships/Other Grants	\$4,000.00	
Other Contributions	0	
Registration Income		
• Leadership Conference	\$15,000.00	\$13,680.00
• Regional Contests	\$3,200.00	
• State Conference	\$144,450.00	\$ 5,031.35
• NLSC	\$20,000.00	\$ 6,203.00
Other Income	\$0	\$ 241.00
Interest Income	\$0	
Total Revenue	\$255,350.00	\$78,895.83

Notes:

EXPENDITURES

<u>Expenses</u>	<u>FY'20 Budget</u>	<u>FY'20 Actual</u>
General Supplies	\$1100.00	\$ 1,935.82
Postage	\$150.00	
Travel	--	
• St. officer/advisor travel	\$25,700.00	\$11,128.02
• Board travel	\$11,000.00	\$ 4,405.22
Printing	\$2,000.00	
Coord Contrasts	\$40,000.00	\$ 6,100.00
Conferences	--	
CTSO Leadership Summit	*0	
Leadership Conference	--	
• Supplies	\$7,200.00	\$ 2,254.20
• Speakers	\$3,000.00	\$ 3,500.00
• Facilities	\$9,000.00	\$ 1,539.00
• Audio-Visual Equip.	\$450.00	\$ 5,310.00
• Catering Expense	\$5,000.00	
• Entertainment	\$500.00	
Regional Contests	--	
• Supplies	\$3,500.00	\$ 1,697.75
• Host Site Payments	\$500.00	
State Conference	--	
• Supplies (contest, other)	\$18,000.00	\$ 1,393.80
• Speakers	0	
• Facilities – Grant	\$9,833.00	
• Facilities – Remainder	\$17,167.00	
• Audio-Visual, Set-Up	0	
• Food Service	\$1,400.00	
• Conference Social	\$14,000.00	
• Electrical Grant	\$8,000.00	
• Electrical/Decorating	\$7,000.00	
• Security	\$3,500.00	
• Travel	\$2,000.00	
• First aid services	\$700.00	



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• Communications	\$500.00	
• T-Shirts	\$5,000.00	
• Other	\$3,000.00	
NLSC	--	
• Conference Registration	\$19,500.00	
• Hotel Rooms/Travel	\$17,000.00	
• Catering & A/V	\$0	
• Misc. Expenses	\$3,800.00	\$ 880.00
Association Fees/Insurance	\$6,350.00	
Sales Expense	\$2,500.00	
Scholarship Disbursements	\$4,000.00	\$ 1,000.00
Equipment	0	
Other Expenses	\$2,000.00	\$ 250.00
Total Expenses	\$255,350.00	\$41,393.81

Notes:

Bank Balance at 12-31-19 is \$235,293.72