



APPROVED BY BOARD OF DIRECTORS

MINUTES

NEVADA ASSOCIATION OF SKILLSUSA

SUMMER BOARD MEETING

THE RESTAURANT AT ACADEMY OF ARTS, CAREERS AND TECHNOLOGY

380 EDISON WAY, RENO, NEVADA, 89502

July 23, 2018

Roll Call: Members Present

Rodney Ball, Member

Tim Conley, President

Brent Fujino, Project Coordinator, Clark County School District

Tom Garrett, Member

Alex Kyser, Nevada Department of Education Representative

Robert Lovino, Member

Matt Mayhood, Secretary

Theodore McAdams, Member

Sindie Read, State Director

Dana Ryan, Member

Francisco Virella, Member

Le Volberding, Member

Fred Wright, Member

Members Absent

Sandra Harmony, Member

Bruce Nelson, Member

Guests Present

NONE

Meeting called to order at 9:10 a.m. PT

ADOPTION OF MEETING AGENDA (Attachment "A")

Motion to approve the Summer Meeting Agenda

Motion: MAYHOOD

Second: LOVINO

Vote: UNANIMOUS

WINTER MEETING MINUTES (Attachment "B")

A discussion occurred regarding corrections to minutes. No corrections were submitted.

MOTION TO APPROVE THE WINTER 2018 MINUTES

Motion: MCADAMS

Second: GARRETT

Vote: UNANIMOUS



MINUTES
NEVADA ASSOCIATION OF SKILLSUSA
SUMMER BOARD MEETING

UPDATE OF BOARD MEMBER STATUS AND TERMS OF OFFICE

Fred Wright has been voted to the Board of Directors.

Francisco Virella has been voted to the Board of Directors replacing Emily Herren who resigned her position with the Board.

FISCAL YEAR 2018 OPERATION BUDGET REPORT (Attachment "C")

The organization has about \$20,000 to work with this year even with the additional state officer travel budget line.

The budget line for Leadership has been adjusted because the supply line was higher. Foods and snacks budgets went up because we were in Elko and away from food venues. When Leadership is in Las Vegas, there are many more restaurants on property, which reduces the cost on Leadership.

REVIEW OF FINANCIAL STATUS (Attachment "D")

About \$153,000 is in the organization's checking account. We are financially secure, at this time, in the event that we do not receive state money. Everything is "okay" as of now. We are still earning low interest on the \$20,000 certificate of deposit. We make about \$25 per year, but that money remains as a security. It was developed by previous leadership if the organization faced a shortfall.

Mr. Kyser informed the board of the process as it relates to state finances and budgets. The governor's budget is a "suggestion" so to speak, even though the legislature approves the budget, there is still another level that all budgets go through before approval. After the Governor proposes and both houses approve, it goes to a finance committee, which decides how funding will be appropriated. Career and Technical Student Organization (CTSO) funding has been cut at the finance committee level and continues to face cuts. The Nevada Department of Education (NVDOE) has worked with the finance committee to ensure that CTSOs still get the proper amount. Nevada is auditing the Federal Carl D. Perkins Grant. The state department has fought to keep the \$40,000 for CTSOs. The NVDOE has asked for an increase to CTSO funding and will continue to urge the approval.



MINUTES
NEVADA ASSOCIATION OF SKILLSUSA
SUMMER BOARD MEETING

A school district has asked for a new CTSO, Technology Student Association, to be developed. However, the state department has denied the request until they can secure consistent funding for the current CTSOs. No grant money will be spent on the CTSO that was proposed.

The \$40,000 has been approved for the current year, as of the time and date of the board meeting.

Dr. Ryan notified the board the Clark County School District (CCSD) told Washoe County School District (WCSD) that the buses, that transport CCSD Students to Reno, cannot transport WCSD students during the State Conference. The buses no longer stay for the entire conference. In the past, CCSD allowed buses to transport students about the Reno vicinity for off-site events.

Mr. Kyser suggested organization management engage into an official meeting with the CCSD, Career and Technical Education (CTE) Director to determine and clear up issues that bar the buses from transporting students.

In the event the buses cannot transport students, the budget will change. A special meeting will need to be scheduled for budget adjustment.

APPROVAL OF FISCAL YEAR 2019 OPERATING BUDGET
MOTION TO APPROVE THE FISCAL YEAR 2019 OPERATING BUDGET AS PRESENTED.

MOTION: MAYHOOD SECOND: VIRELLA VOTE: UNANIMOUS

GRIEVANCES

President Conley said the grievance process worked well during the State Conference.

At the 2016 State Conference an instructor entered a contest area and berated the contest and challenged the judge during the contest. The individual did file a grievance. The Grievance Committee sent a letter to the instructor and the principal and notified that if the same unprofessional conduct continued, sanctions would progress.



MINUTES
NEVADA ASSOCIATION OF SKILLSUSA
SUMMER BOARD MEETING

The individual returned to the 2018 conference and displayed unprofessional conduct to contest organizers regarding the the power outage at the hotel. The power outage was caused by a transformer fire that was out of the organization's control. All guests in the affected tower were moved to the other tower. The instructor berated contest organizers.

MOTION TO SUSPEND THE INSTRUCTOR FOR ONE YEAR FROM PARTICIPATING AND/OR ATTENDING ANY AND ALL NEVADA ASSOCIATION OF SKILLSUSA EVENTS AND ACTIVITIES WITH THE NOTE THAT AFTER THE SUSPENSION ENDS AND/OR IF UNPROFESSIONAL CONDUCT OCCURS AGAIN, THEY WILL BE BANNED, FOR LIFE, FROM THE NEVADA ASSOCIATION OF SKILLSUSA.

MOTION: KYSER SECOND: VIRELLA VOTE: UNANIMOUS

Other grievances involved the furniture and cabinet making contest. Contest organizers will look for new contest chairs and judges as the contest routinely runs late. The scoring process was haphazard and has been noted by the Board of Directors and is being addressed.

Advisers need to be continuously reminded not to communicate with students during competition, even during released time (i.e. lunch).

A discussion occurred regarding sequestering participants during contests. This discussion was tabled until a later meeting.

A discussion occurred regarding contest limits and the forced dropping of students because of physical-space capacity.

LEADERSHIP CONFERENCE 2018 (Attachment "E")

Leadership Conference Registration deadline is October 10, 2018.

Leadership Conference is at Sunset Station Hotel & Casino, November 15 -17, 2018. Ms. Read says Sunset Station has not given us a physical person limit as the hotel opened more convention space.

REGIONAL CONTEST 2019



MINUTES
NEVADA ASSOCIATION OF SKILLSUSA
SUMMER BOARD MEETING

Automotive registration is due by December 14, 2018. The Auto Regional Test is January 14-18, 2019.

We may need to run a regional for Baking or adjust limits. That discussion is tabled for a future meeting.

All regionals will be conducted on February 9, 2019.

STATE CONFERENCE 2019

Still going to take place in Reno. The only issue right now is the use of CCSD buses during competition. State will be April 9-12. We will prob lose the Events Center, and may have to go back to Livestock.

ADD NEW STATE CONTEST

A request was made to add the Early Childhood Development Contest to the Nevada Association. A discussion occurred with regard to the Program of Study and enrollment.

MOTION TO ADD EARLY CHILDHOOD EDUCATION AS A DEMONSTRATION CONTEST TO THE 2019 STATE CONFERENCE.

MOTION: MCADAMS SECOND: LOVINO VOTE: UNANIMOUS, 1 ABSTAIN

STATE CONFERENCE 2020

The State Conference used to alternate between Las Vegas and Reno. However, as result of budget adjustment by the Nevada Department of Education, our organization was in a deficit. In an effort to continue the organization at full performance, the decision was made to hold State Conference at Reno to save money. Other adjustments were made to ensure the solvency of the organization in addition to the location. The board voted to hold state conference for five years. This was not a policy change, it was an agreement to ensure solvency.

Because of the contracting process, the board must make a decision with regard to the State Conference location for 2020.

Ms. Read says that the Las Vegas Convention Center and Sands Convention Center, both were too expensive.



MINUTES
NEVADA ASSOCIATION OF SKILLSUSA
SUMMER BOARD MEETING

South Point Hotel Casino and Spa did not offer any convention space.

At Primm, the hotels are willing to house students.

Costs of Venue at Primm:

The Star of the Desert Arena: \$10,000/day

Whiskey Pete's: \$1,000/day

Buffalo Bills: \$5,000/day

Holding the event at Primm would cost \$20,000 more than holding the event in Reno.

Hotels and Convention Space in Southern Nevada respects reservations, however, holds the right to cancel our reservation at anytime, up to and including the day of the event. Our organization needs more secured plans as we are a large organization.

A discussion occurred regarding transportation, finances, safety, distance of events from convention hotels. The unanimous opinion was that Reno is better logistically and financially. The organization continues to seek Requests for Proposals from facilities throughout Nevada.

Mr. Lovino added that we may exhaust contest chairs and judges if we continue to hold the event in Reno.

MOTION TO CONTINUE HOLDING THE NEVADA ASSOCIATION OF SKILLSUSA STATE CONFERENCE IN RENO, NEVADA.

MOTION: GARRETT SECOND: MCADAMS VOTE: UNANIMOUS, 1
Abstain

MEETING RECESS

Board stood in recess at: 12:07 p.m.

Motion: CONLEY Second: KYSER Vote: UNANIMOUS



MINUTES
NEVADA ASSOCIATION OF SKILLSUSA
SUMMER BOARD MEETING

BOARD IN RECESS
Reconvened 12:40 p.m. on July 23, 2018.

NATIONAL LEADERSHIP AND SKILLS CONFERENCE (NLSC)

3-D Visualization and Animation High School Bronze	Team F (consisting of Ben Abrea, Kyle Miklogic) West Career & Technical Academy Las Vegas, NV
CNC Turning Specialist High School Gold	JOSEPH STEVENS Academy for Career Education Reno, NV
Customer Service High School Bronze	Briana Hidalgo Southeast Career Technical Academy Las Vegas, NV
Digital Cinema Production High School Gold	Team F (consisting of Amira Aboudallah, Jacob Hebdon) Las Vegas Academy Las Vegas, NV
Health Knowledge Bowl High School Silver	Team F (consisting of Jerome Partido, Stephanie Caparros, Jennifer Cruz, Nimisha Sabu) Southeast Career Technical Academy Las Vegas, NV
Medical Math College Silver	Dominic Pellegrino Sierra Nevada Job Corp Center Reno, NV
Promotional Bulletin Board High School Bronze	Team G (consisting of Allison Abbott, Alondra Gomez, Mikayla Tran) Carson High School Carson City, NV
T-Shirt Design High School Silver	Anna Santos West Career & Technical Academy Las Vegas, NV

The NLSC will move to Atlanta, Georgia in 2021.

WLTJ FOR STATE OFFICERS



MINUTES
NEVADA ASSOCIATION OF SKILLSUSA
SUMMER BOARD MEETING

Last year we sent two officers to Washington Leadership Training Institute (WLTi). Ms. Read received a communication from a state officer explaining why students should be sent to WLTi again.

MOTION TO ALLOCATE AND BUDGET FUNDS FOR TWO STATE OFFICERS TO WLTi ANNUALLY. PARTICIPANTS TO BE DETERMINED BY OFFICER COORDINATOR AND STATE DIRECTOR.

MOTION: Kyser SECOND: WRIGHT VOTE: UNANIMOUS

POSITIONS/CONTRACTS

A discussion occurred regarding the employment of Sindie Read as State Director. Director Read was excluded from the meeting. Her two-year contract will expire July 2020.

As the discussion involves employment-related content, the specific details of the discussion are not included.

A review will occur between Director Read and President Conley.

MOTION TO OFFER SINDIE READ EMPLOYMENT FOR A TWO-YEAR CONTRACT TO EXPIRE ON JULY 2020.

MOTION: VIRELLA SECOND: MCADAMS VOTE: UNANIMOUS

A discussion occurred regarding the hiring of additional State Leadership and Skills Conference employment.

MOTION TO MODIFY THE OPERATING BUDGET TO ALLOW FOR AN ADDITIONAL \$1,100 FOR COORDINATOR CONTRACTS TO \$41,000.

MOTION: KYSER SECOND: BALL VOTE: UNANIMOUS

FALL MEETING

The Fall Board Meeting October 20, 2018 at Arbor View High School in Las Vegas, Nevada.

OTHER BUSINESS



MINUTES
NEVADA ASSOCIATION OF SKILLSUSA
SUMMER BOARD MEETING

Ms. Read said we had 4,064 members. Fall Leadership Attendance was 285 members. State Leadership and Skills Conference was 1,253 members. There were 145 members at NLSC.



MINUTES
NEVADA ASSOCIATION OF SKILLSUSA
SUMMER BOARD MEETING

The following students will serve as officers for the Nevada Association of SkillsUSA:

President – Briana Virella, West Career & Technical Academy
Vice President – Gilliana Ryan, Galena High School
Secretary – Vanessa Booth, Silverado High School
Treasurer – Madeline Martinez, Academy of Arts, Careers & Technology
Reporter – Dalia Zaki, Reed High School
Parliamentarian – Jordan Shelksohn, Southeast Career Technical Academy
Historian – Azul Rodriguez, Southeast Career Technical Academy

There is a major push for middle school students to participate in CTSOs. A discussion occurred regarding permitting middle school students to participate. This conversation has been tabled for a later meeting.

The President received a letter asking for Mobile Electronics Installation to be added as a contest at the State Leadership and Skills Conference. Mr. Garrett spoke about the contest and explained that the contest is about installing car radios, car alarms, and how it relates to electronics. Mr. Garrett says that all automotive programs standards correlate to this contest. Mr. Garrett says that he has a few contacts that may be open to judging and chairing the contest.

MOTION TO ADD MOBILE ELECTRONICS INSTALLATION AS A
DEMONSTRATION CONTEST FOR THE 2019 STATE LEADERSHIP AND
SKILLS CONFERENCE.

MOTION: MCADAMS SECOND: BALL VOTE: UNANIMOUS

Dr. Ryan suggested that we add the Careers Pathways Contest to the state leadership and skills conference. It is a good contest to support what is happening in Nevada and gets our name and education system out in the public eye. Mr. Conley has requested that a letter be written and submitted.

Mr. Mayhood requested additional information on the legal status of the organization in the event that an issue arises at an event. Mr. Mayhood questioned if the organization, its board and members are covered in the event



MINUTES
NEVADA ASSOCIATION OF SKILLSUSA
SUMMER BOARD MEETING

illegal activities take place. Ms. Read explained that the organization's insurance policy covers all participants.

Mr. Virella wanted to know if there is a way to comply teams to attend all events that SkillsUSA offers. The President told Mr. Virella that it can be tracked, but we would only do that if we knew that it would be used correctly. Dr. Ryan suggested that it's a district issue. School districts need to ensure that faculty and staff are attending all events.

Mr. Mayhood suggested that the organization adopt social media accounts for student outreach. The state director will investigate the insurance implications. Mr. Conley asked Mr. Mayhood to research the best platforms.

Mr. Kyser commended the Board of Directors for their diligent work for this organization as it continues to become independent from the Nevada Department of Education.

MEETING ADJOURNMENT

Meeting adjourned at: 2:50 p.m.

Motion: MCADAMS

Second: GARRETT

Vote: UNANIMOUS