

# *Constitution of the Nevada Association of SkillsUSA*

## **ARTICLE I - NAME**

The official name of this organization shall be the Nevada Association of SkillsUSA and may be referred to as SkillsUSA Nevada.

## **ARTICLE II - PURPOSES**

The purposes of this Association are:

- To unite in a common bond without regard to race, creed, or national origin full time students enrolled in classes with vocational trade, industrial, health occupations and technology education objectives.
- To provide leadership for the local chapters.
- To provide a clearinghouse for information and activities.
- To provide recognition and prestige through an association of local chapters.
- To develop leadership abilities through participation in educational, vocational, civic, recreational and social activities.
- To foster a deep respect for the dignity of work.
- To assist students in establishing realistic vocational goals.
- To help students attain a purposeful life.
- To create enthusiasm for learning.
- To promote high standards in trade ethics, workmanship, scholarship and safety.
- To develop the ability of students to plan together, organize and carry out worthy activities and projects through the use of the democratic process.
- To foster a wholesome understanding of the functions of labor and management organizations and a recognition of their mutual interdependence.
- To create among students, faculty members, patrons of the school and persons in industry a sincere interest in and esteem for trade, industrial, health occupations and technology education programs.
- To develop patriotism through a knowledge of our Nation's heritage and the practice of democracy.

## **ARTICLE III - ORGANIZATION**

Section 1. SkillsUSA Nevada is an Association of local chapters of the State of Nevada operating in accordance with a charter granted by SkillsUSA, Inc. The chapters may be organized in two divisions, the secondary division and postsecondary division.

- Section 2. The administration and authority of SkillsUSA Nevada shall be vested in the appointed state director and the SkillsUSA Nevada Board of Directors.
- Section 3. Charters shall be issued to local chapters by the Board of Directors of SkillsUSA Nevada.
- Section 4. A state advisory council composed of leaders from education, business, industry and labor unions may be appointed by the state director to provide counsel, advice, and assistance to the State Association in carrying out its functions.

#### **ARTICLE IV - MEMBERSHIP**

- Section 1. Membership of SkillsUSA Nevada shall consist of the total eligible members of the local chapters, and members shall hold the same membership status as in their respective local chapter.
- Section 2. To qualify for a charter a local chapter must have at least five members and all members of the local chapter must be members of SkillsUSA Nevada and SkillsUSA, Inc.
- Section 3. Each local chapter and the State Association shall be open for membership to all students regardless of race, color, or national origin.
- Section 4. Classes of membership which will be recognized by SkillsUSA Nevada are:

Active Membership: Full-time secondary students and full or part-time postsecondary students enrolled in a coherent series of courses or career major that prepares them for further education and/or employment related to technology, the health industry, trades or industry meeting the requirements of the Nevada State Plan for Occupational Education.

Professional Membership: Any chapter or section advisor, teacher, educator, or supervisor of trade, industrial and health occupations education, or staff associated with or participating in the professional development of SkillsUSA Nevada may be eligible to become a professional member. Professional members are ineligible to serve as state delegates or state officers.

Associate Membership: Cooperative employers, and/or training station sponsors, advisory council members and lay persons associated with and contributing to the improvement and development of the organization and vocational trade and industrial education. They are ineligible to serve as state delegates or state officers.

Alumni Membership: Any individual who has been a member of SkillsUSA who no longer qualifies for active membership shall be eligible to become an alumni member. Alumni members are ineligible to serve as state delegates or state officers.

Honorary Life Membership: Individuals who have made significant contributions to the development of SkillsUSA and vocational trade and industrial education whose membership has been approved by the National Executive Council upon the recommendation of a State association. Such membership shall not require payment of state national dues.

Section 5. A membership year shall be from September 1 through August 31 inclusive.

## **ARTICLE V - VOTING DELEGATES**

Section 1. The SkillsUSA member shall exercise his franchise through the voting delegates at state and national meetings.

Section 2. Each chapter shall elect delegates who shall be considered voting delegates at the State Leadership and Skills Conference. The number of state delegates shall be determined as provided in the Bylaws.

Section 3. The number of national voting delegates shall be variable with the directives of the national constitution. The number of alternates shall be the same as the number of delegates. The president of the Secondary and Postsecondary Divisions of the State Association are automatically voting delegates.

## **ARTICLE VI - MEETINGS**

Section 1. Two conferences shall be held each year, the State Leadership Conference and the State Leadership and Skills Conference, also known as the State Skills Championships. These shall serve as the official meetings SkillsUSA Nevada.

Section 2. The Board of Directors for SkillsUSA Nevada shall be empowered to call special meetings.

## **ARTICLE VII - OFFICERS**

Section 1. The officers of the Secondary Division of SkillsUSA Nevada shall be the president, vice-president secretary, treasurer, parliamentarian, historian and reporter.

The officers of the Postsecondary Division of SkillsUSA Nevada shall be the president, vice-president, secretary and treasurer.

Section 2. These officers shall be elected by a majority vote of the voting delegates at the annual State Leadership and Skills Conference.

Section 3. Officers shall serve for a term of one year.

Section 4. Should the office of president be vacated, the vice president shall succeed to the office of president. Vacancies in any other offices may be filled by appointment by the Board of Directors for SkillsUSA Nevada.

## **ARTICLE VIII – EXECUTIVE COUNCILS**

Section 1. The Secondary Division State Executive Council shall consist of the state president, vice president secretary, treasurer, parliamentarian, historian and reporter. The Postsecondary Division State Executive Council shall consist of the state president, vice president, secretary and treasurer. The state director shall serve in an advisory capacity to the Councils with no voting privileges. It shall be the duty and function of the Executive Councils to:

- Advise the Board of Directors concerning the execution of the decisions of the House of Delegates.
- Conduct business pertaining to the students they serve.
- Preside over the state meetings and conferences.
- Call special meetings and conferences, subject to approval from the Board of Directors.
- Propose and review proposed amendments to the Constitution and Bylaws and recommend such changes to the House of Delegates.

Section 2. The Secondary and Postsecondary State Executive Councils may hold joint meetings. In the absence of sufficient numbers of officers to fully form two separate executive councils, the secondary and postsecondary officers may form one council to carry out the duties and functions described in Section 1. In such cases, the Joint Executive Council shall elect a chair, vice chair and secretary.

## **ARTICLE IX - DUES**

Section 1. State and national dues shall be paid directly to SkillsUSA, Inc., and shall be payable prior to state and national deadlines.

## **ARTICLE X - EMBLEMS AND COLORS**

Section 1. The emblem of SkillsUSA Nevada, and its colors shall be the same as those adopted by SkillsUSA, Inc.

## **ARTICLE XI - FINANCES**

- Section 1. The state director shall be the custodian of SkillsUSA Nevada financial accounts.
- Section 2. The SkillsUSA Nevada financial accounts shall be audited at least every two years. The fiscal year shall be August 1 to July 31.

## **ARTICLE XII - AMENDMENTS**

- Section 1. A proposed amendment must be presented in writing to the state director 60 days prior to a state meeting.
- Section 2. The amendment(s) shall be reviewed by the Board of Directors.
- Section 3. The amendment(s) must be submitted to each active chapter 21 days before the annual meeting.
- Section 4. This Constitution may be amended by a two-thirds vote of the authorized delegates to any annual State Conference.
- Section 5. Only such amendments shall be made as are in keeping with the purposes stated in Article II of this Constitution.

## **ARTICLE XIII - BYLAWS AND OPERATING POLICIES**

- Section 1. Bylaws shall be adopted by a majority vote of the state delegates.
- Section 2. Operating policies shall be adopted as determined by the SkillsUSA Nevada Board of Directors.
- Section 3. Only such rules, regulations and bylaws as are deemed necessary for the proper conduct of this organization shall be adopted.
- Section 4. No rules, regulations, or bylaws shall be adopted which are contrary to this Constitution.
- Section 5. In all official business meetings, Robert's Rules of Order, Revised, shall serve as standard procedure.
- Section 6. Bylaws for the SkillsUSA Nevada Board of Directors will be established and governed by the Board.

• **BYLAWS**

**ARTICLE I - DUES**

Section 1. The annual state dues shall be five dollars (\$5.00) per member.

**ARTICLE II - DELEGATES**

Section 1. Local secondary chapter delegates to the State Conference shall include the chapter president in the total number of delegates as determined by the following formula:

<u>Total Chapter Membership</u>	<u>Delegates</u>
5 - 25	2
26 - 126	4
127 - 227	6
228 - 328	8
329 - 429	10
429 +	12

Section 2. Local postsecondary chapter delegate to the State Conference shall include the chapter president in the total number of delegates as determined by the following formula:

<u>Total Chapter Membership</u>	<u>Delegates</u>
5 - 25	5
26 - 126	6
127 - 227	8
228 - 328	10
328 +	12

**ARTICLE III - MEMBERSHIP**

Section 1. Membership rosters must be postmarked and mailed to SkillsUSA, Inc. by March 1.

Section 2. Other membership deadlines may be imposed as needed to accommodate registration for the State Conference.